

**Annual Quality Assurance Report
(2014-2015)**

**Submitted by
Internal Quality Assurance Cell (IQAC)
Vidya Bharati Mahavidyalaya,
Amravati (Maharashtra)**



Track ID: 13552

**Submitted to
National Assessment
and
Accreditation Council (NAAC)
Bangaluru**

Vidya Bharati Mahavidyalaya, Amravati.
The Annual Quality Assurance Report (AQAR) of the IQAC
(2014-15)

Part – A

1. Details of the Institution

1.1 Name of the Institution

Vidya Bharati Mahavidyalaya,
Amravati (MS)

1.2 Address Line 1

C. K. Naidu Road

Address Line 2

Camp, Amravati

City/Town

Amravati

State

Maharashtra

Pin Code

444602

Institution e-mail address

vbmamt@dataone.in

Contact Nos.

Institution: 0721-2662740/
Principal: 0721-2664532

Name of the Head of the Institution:

Dr. F. C. Raghuwanshi

Tel. No. with STD Code:

0721-2662740

Mobile:

09422917111

Name of the IQAC Co-ordinator:

Dr. R. M. Patil

Mobile:

09421828666

IQAC e-mail address:

iqacvbm2016@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN 13552

1.4 NAAC Executive Committee No. & Date:*(For Example EC/32/A&A/143 dated 3-5-2004.**This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)*

1.5 Website address:<http://www.vbm2.ac.in>

Web-link of the AQAR:

<https://www.vbm2.ac.in/pdf/AQAR2014-15.pdf>For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

Note: Kindly click on the Hyperlink- IQAC

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	-	2004	2004-2009
2	2 nd Cycle	A	3.26	2012	2013-2018
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01/01/2004

1.8 AQAR for the year (for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2012-13 submitted to NAAC on 18/04/2015
 ii. AQAR-2013-14 submitted to NAAC on 20/05/2016
 iii. AQAR-2014-15 submitted to NAAC onDD/MM/YYYY)
 iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify) Library & Information Science, Home Science(Cosmetic Technology), Engineering and Technology- MCA, Social Sciences

1.12 Name of the Affiliating University (for the Colleges)

Sant Gadge Baba Amravati University, Amravati.

**1.13 Special status conferred by Central/ State Government--
UGC/CSIR/DST/DBT/ICMR etc**

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

No

UGC-CPE

Yes

DST Star Scheme

Yes

UGC-CE

No

UGC-Special Assistance Programme

Nil

DST-FIST

No

UGC-Innovative PG programmes

Nil

Any other (*Specify*)

UGC-COP Programmes

09

2. IQAC Composition and Activities**2.1 No. of Teachers**

08

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

01

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

**2.6 No. of any other stakeholder and
community representatives**

Nil

2.7 No. of Employers/ Industrialists

Nil

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stake holders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related):

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National
 State Institution Level

(ii) Themes

- Proficiency in use of ICT tools.
- Examination Reforms and relevance of Semester Pattern.
- Workshop for PG students: How to face NET/SLET/GATE and JRF?

2.14 Significant Activities and contributions made by IQAC

- Strengthened Career Guidance and Placement Cell.
- Upgraded library by subscribing e-resources.
- Sensitising programmes for gender related issues and environmental awareness.
- Empowerment of women staff and students with life skills through 'Pratibha Women's Study Centre'.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> ● To promote the welfare of students & to develop intimate relationships ● To share academic progress, strength, needs, behaviour & learning style of the wards with their parents. 	<ul style="list-style-type: none"> ● Parent- Teacher meets were organized by the Parent-Teacher Association/ Tutor-Ward Cell twice in the year. ● Teachers made visits to the houses of students allotted, twice in a year and interact with the parents regarding the progress of the wards.(in the month of October & January)
<ul style="list-style-type: none"> ● Activities of Remedial Coaching Cell 	<ul style="list-style-type: none"> ● Coaching classes were conducted under the Remedial Coaching Cell for the students belonged to reserve categories & slow learners
<ul style="list-style-type: none"> ● Results of SGBAU examinations summer- 2014 -- 	<ul style="list-style-type: none"> ● Results of SGBAU examinations summer- 2014 -- -07 students topped the merit list; total 21 students secured ranks in university merit list; 04 Gold and 01 Silver
<ul style="list-style-type: none"> ● Activities under Pratibha Women's Study Centre 	<ul style="list-style-type: none"> ● 13 activities including Health Check Up Camp & women's related activities were conducted under PWSC
<ul style="list-style-type: none"> ● Various programmes under the aegis of subject societies and clubs. 	<ul style="list-style-type: none"> ● Guest lectures were organized by various departments under various clubs and subject societies
<ul style="list-style-type: none"> ● Workshop on Examinations Reforms regarding Introduction of semester pattern at Science faculty 	<ul style="list-style-type: none"> ● Workshop was conducted by Examination Committee to overview the goals of programme, operational strategies, its review & evaluation process and its findings

<ul style="list-style-type: none"> ● Establishment of cultural club ● Encouraging students for NET/SET or GATE. ● Encouraging training and placement activities ● Encouraging students for participating in games and sports ● To encourage students' participation in curricular, co-curricular and extracurricular and technical events ● To encourage research activities and promotion of research publications. 	<ul style="list-style-type: none"> ● Cultural club was established for motivation & all-round development of the students ● 09 students cleared NET/SET/GATE examinations and 02 students qualified JAM ● 117 students were placed in various reputed national and multi-national companies through campus placement activities ● 37 students were honoured with the colours in University level sports and cultural activities ● 12 sport persons were awarded with medals in games and sports at the state and national level competitions ● College Drama Team was qualified for state level "Purushottam Karandak" (One Act Play Competition held at Pune) ● 35 students participated at the university level Youth Festival and 27 students took part in co-curricular activities held at various levels ● 02 faculty members and 17 research students were awarded with Doctoral Degree ● 03 faculty members published 06 text books based on university curriculum, 70 research papers were published in various journals and 33 research papers were published in conference proceedings.
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<ul style="list-style-type: none"> • To promote faculty as a resource persons • To encourage social outreach activities through NSS and NCC • Promoting more educational tours and excursions • Development of Museum on the campus 	<ul style="list-style-type: none"> • 56 faculty members participated in conferences/seminars. 20 faculty members presented research papers in conferences/seminars. • 05 faculty members were invited as resource persons • 08 activities were organized for enhancing social outreach • Under NSS various activities were undertaken along with a residential camp • Educational tours and excursions were organized • Museum was developed on the campus
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(Note: Academic Calendar for the Academic Year 2014-15 is attached as Annexure-I).

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The members of the management read the AQAR of the college and appreciated the efforts of the administration, IQAC and the faculty for quality enhancement in all respect. The management advised to pay special attention to placement activities, research promotions and student centric programmes, etc.

Part – B**Criterion – I****1. Curricular Aspects****1.1 Details about Academic Programmes**

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	09	-	-	-
PG	10	-	10	-
UG	07	-	03	-
PG Diploma	02	-	02	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	09
Others	-	-	-	-
Total	28	-	15	09

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

The college offers academic flexibility through maximum options and combinations of courses. The college is also a recognized study centre of YCMOU, Nasik

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	13
Trimester	-
Annual	06

N.B.As far as Ph.D. programme is concerned onetime registration with the university is valid for six years from the date of the registration.

1.3 Feedback from stakeholders* (On all aspects)

Alumni	<input checked="" type="checkbox"/>	Parents	<input checked="" type="checkbox"/>	Employers	<input checked="" type="checkbox"/>
Students	<input checked="" type="checkbox"/>				

Mode of feedback : Online Manual Co-operating schools (for PEI)

(Note: Feedback Analysis Report for the Academic Year 2014-2015 is attached as Annexure II)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- The courses are affiliated to the university and revision of syllabi is regulated by the respective BOS of the concerned subject as per the need & UGC guidelines.
- The course MIRPM has been renamed as MHRD with inclusion of new subject 'Qualitative Techniques'
- M.Sc. (Physics) with specialization in Nano Science and Nano Technology is introduced.
- B.Sc. (Chemistry Sem.II) Gravimetric analysis added. Estimation of Cu by iodometric added. (Sem.IV) Inorganic estimations six new experiments added.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	78	55	21	01	01

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	05	09	-	-	-	-	-	-	-	09

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	11	30	15
Presented	11	09	-
Resource Persons	01	04	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Interactive lecture method is used to encourage students to express themselves.
- The college is making efforts to increase ICT enabled teaching tools such as- audio-visual aids and internet etc. in the teaching-learning process.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- The institution is affiliated to Sant Gadge Baba Amravati University and hence examination and evaluation reforms take place at the University level, but many of the faculty members are holding positions at different bodies such as BOE, BOS, Faculty, Academic Council, Senate etc. Thus, by virtue of their presence in such bodies the institution plays a major role in initiating updating of syllabi, reforms in evaluation mechanism and examination system.
- Two of the faculty members are the Deans of faculty of science and faculty of commerce. They have played a pivotal role in bringing out reforms in regard to examinations and syllabi.
- The faculty has initiated a scheme of Multiple Choice Questions for the students.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

13	16	12
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2.10 Average percentage of attendance of students

87%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG						
B.Sc.	208	9.13	40.38	12.50	0.00	62.50
B.C.A.	96	8.00	51.95	18.75	1.13	74.33
B.Com.	115	10.43	63.47	0.86	0.00	76.52
B.A.	72	11.11	20.83	16.66	0.00	48.61
B.B.A.	57	0.00	12.28	5.26	28.07	45.61
B.Tech.	24	8.33	83.33	0.00	0.00	91.66
B.L.I.Sc.	10	0.00	50.00	0.00	0.00	50.00
P.G.						
M.Sc. (Chemistry)	22	18.18	63.63	0.00	0.00	81.82
M.Sc. (Physics)	26	15.38	23.07	0.00	0.00	38.46
M.Sc. (Botany)	11	18.18	63.63	0.00	0.00	81.82
M.Sc. (Zoology)	13	61.53	30.76	0.00	0.00	92.31
M.B.A.	32	21.87	40.62	3.12	0.00	65.63
M.C.M.	13	61.54	0.00	0.00	0.00	61.54
M.C.A.	69	2.89	97.10	0.00	0.00	100.00
MIRPM	18	0.00	27.78	0.00	0.00	27.78
M.Tech.	15	100.00	0.00	0.00	0.00	100.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The IQAC advises to organize workshops, seminars etc. to upgrade the knowledge of teachers.

- The IQAC recommends the use of e-resources and technology-enabled delivery of academic inputs to enhance quality in teaching-learning.
- The IQAC through appropriate measures ensures that the academic, co-curricular and extra-curricular activities are executed throughout the year as per the perspective plan.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	02
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	01
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	31	19	-	-
Technical Staff	50	-	-	-

Criterion – III**3. Research, Consultancy and Extension****3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution**

- | |
|---|
| <ol style="list-style-type: none"> 1. A workshop on Research Methodology and writing of Papers. 2. Tours and Visits to industry and national laboratories were made |
|---|

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	1	1	-
Outlay in Rs. Lakhs	-	-	45000	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	3	3	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	45	15	-
Non-Peer Review Journals	06	-	-
e-Journals	04	-	-
Conference proceedings	08	25	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	3 years	UGC/DAE/CSR Indore	45000	45000 758016 (Previous amount received)
Minor Projects	2 year	UGC	-	114668 (Previous amount received)
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	1	UGC	250400	250400
Any other(Specify)	-	-	-	-
Total	-	-	295400	1168084

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from **Not Applicable**

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	1	1	1	2
Sponsoring agencies	-	UGC	Self	Self	Self

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized: 75

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Save Girl Child: an Awareness Programme.
2. Awareness against superstitions and blind beliefs.

Criterion – IV**4. Infrastructure and Learning Resources****4.1 Details of increase in infrastructure facilities:**

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7.33Acre	-	-	7.33Acre
Class rooms	30	-	-	30
Laboratories	32	-	-	32
Seminar Halls	05	-	-	05
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	54	03	-	57
Value of the equipment purchased during the year (Rs. in Lakhs)	21426622	3496350		24922972
Others	6	-	-	6

4.2 Computerization of administration and library

- Installed CCTV surveillance in the library and open corridors of the main building.
- Installation of biometric machine to record the attendance of the staff.
- The central library is automated with LIBSYS package.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	45813	11514956	2309	821174	48122	12336130
Reference Books	2290	1145000	-	-	2290	1145000
e-Books	70000	5000	-	-	70000	5000
Journals	89	154245	-	-	89	154245
e-Journals	04	690441	-	-	04	690441
Digital Database	02	14000	-	-	02	14000
CD & Video	348	-	20	-	368	-
Others (specify)	3268	-	227	-	3495	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	286	06	08	04	01	01	15	-
Added	20	-	-	-	-	-	-	-
Total	306	06	08	04	01	01	15	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Provisions have been made in the libraries as well as in the students' access centre for access to broadband facility.
- The central library is automated with LIBSYS package.
- The institution has developed Local Area Networking in administrative section, laboratories and library.

4.6 Amount spent on maintenance in lakhs:

i) ICT	0.14
ii) Campus Infrastructure and facilities	1.70
iii) Equipments	0.42
iv) Others	0.80
Total:	3.06

Criterion – V**5. Student Support and Progression****5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

- College Prospectus and College Web site.
- Principal's talk at the beginning of each academic year.
- Organizing student centric activities throughout the academic year.

5.2 Efforts made by the institution for tracking the progression

- Databases in departments
- Through 'Tutor Ward Cell'.
- Examination results are analysed, evaluated and displayed on the Notice Board.
- Interaction with Final year Student after university examinations.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2194	502	88	----

(b) No. of students outside the state

26

(c) No. of international students

No	%
1133	40.72

Men

No	%
1651	59.27

Women

Last Year (2013-2014)						This Year (2014-2015)					
General	SC	ST	OBC	Physical ly Challen ged	Total	General	SC	ST	OBC	Physical ly Challen ged	Total
1099	299	74	1161	0	2633	1091	363	82	1248	0	2784

Demand ratio

Dropout % UG: 12% PG: 7%

Professional Courses: 1:2

Conventional Courses: 1:1

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Special Coaching for Competitive Examinations
- A Full-fledged MPSC Cell for Competitive Examinations has been established as a guidance centre.
- Organization of workshop and seminar.

No. of students beneficiaries

275

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Department of Psychology conducted counseling sessions for the students
- Career guidance and counseling centre remained active throughout the year.
- Guest Lectures and Seminars for career counseling were organized.
- The faculty offered guidance from time to time in formal and informal manners.

No. of students benefitted

227

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
25	550	117	

5.8 Details of gender sensitization programmes

- Pratibha Women’s Study Center organized several gender sensitizing programs such as-
 - *Beti Bachao-Beti Padhao
 - * Awareness Programme “Lok Jagar” against Female Foeticide
- NSS Unit organized programs on gender discrimination issues like-
 - *Street Plays
 - *Lectures
 - *Display of posters
 - *Rangoli Competition
- Conducted regularly awareness program on Health & Hygiene for female students such as
 - * Yoga Camp
 - * Rubella Vaccination
 - *Guest Lecture on Cancer Diagnosis and its Prevention.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	---	---
Financial support from government	673	85,98,900
Financial support from other sources	19	63,015
Number of students who received International/ National recognitions	---	---

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- No major grievances were reported whatever feedback received was in the form of suggestions. The committee took cognizance of the suggestions and recommended the measures to implement them.
- Suggestions regarding adequate parking spaces, approach roads and cultivated playfield were received. The management, acting thereon, developed parking lots and constructed approach roads as per the suggestions received.

Criterion – VI**6. Governance, Leadership and Management****6.1 State the Vision and Mission of the institution**

Vision: Holistic development of the student into a responsible, morally upright citizen, capable of thinking, learning and striving for national development.

Mission: Committed to the creation of a self-reliant centre of excellence that imparts knowledge and develops the right values, attitudes and skills, stressing quality-consciousness, to produce ideal citizens who can contribute their mite to nation-building.

6.2 Does the Institution has a Management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:**6.3.1 Curriculum Development**

The management encourages an active participation of the faculty members in developing curricula prescribed by the SGBA University.

- The Principal of the institution and the Head of the Dept. of Commerce have been elected as Deans of the Faculties of Science and Commerce respectively.
- 7 Faculty members are elected/co-opted Members of different Boards of Studies. Through these members, the institution strives to bring qualitative improvements in curricula, innovative and need-based courses.
- Faculty members also represent BOS of other universities like North Maharashtra University, Jalgaon, SNDT University, Mumbai and other universities.
- Enrichment of curricula by faculty by suggesting improvements to the Board of Studies of various subjects.

6.3.2 Teaching and Learning

- The Academic Planning and Audit Committee decide strategies of quality improvement by preparing and implementing the Annual Plan.
- The course plan for every subject is prepared well before the commencement of each academic year and the semester.
- Slow learners are assisted with extra coaching while advanced learners are felicitated.
- Tutor-Ward Cell is involved in the mentoring of students by the teachers.
- Use of ICT Classroom.
- Frequent screening of subject related films including classics for students.
- Access to advanced software INFLIBNET and internet.

6.3.3 Examination and Evaluation

- Examination & Evaluation is supervised by the Examination Committee by conducting college examinations.
- The schedule of examination is given in the prospectus.
- Continuous evaluation through unit tests, home assignments and terminal examinations
- The evaluation method of the University examinations, theory, practical, internal assessment, viva-voce, dissertation, industrial visit, field tour, seminar and incentive marks for participation in extra-curricular activities like sports, cultural and extension activities etc. are published in the University Prospectus.
- The question paper sets of previous years are made available in the library. College examinations are conducted and answer books are evaluated in the same way as per university so that the students have first-hand experience of the examination.

6.3.4 Research and Development

- The Research Committee monitors progress of the activities such as research projects, papers published or presented by faculty members in journals and conferences, providing research facilities in different departments, proposals submitted for research projects to funding agencies.
- It encourages in forwarding proposals for organizing conferences, seminars, workshops, symposia, etc based on interdisciplinary themes.
- Sensitizing and motivating young teachers to undertake research projects.
- Enrichment of library resources, reference books, international journals and e-resources.
- Creating awareness regarding different funding agencies, calculation of citation Index, etc.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library Advisory committee guides in proper functioning of library.
- Constant updating of library facilities in regards of resources such as – databases, CDs and videos.
- Time to time acquisition of books and other material.
- Continuous enhancement of on- campus building facilities.
- Modification and modernization of equipment in laboratories.
- Supervision of maintenance and regular repair work.
- The institution constantly strives to acquire state-of-the-art equipment necessary for advanced research.

6.3.6 Human Resource Management

- Professional development of faculty by attending the refresher, orientation and short term courses.
- Competency of the non-teaching staff is achieved through training programmes and providing training for skill up-gradation, familiarization and maintenance of equipment they use.
- Professional competency of the teaching staff is achieved by organizing conferences, seminars, workshops and guest lectures.
- Workshops for Computer proficiency for the staff are arranged on a regular basis.
- Participation of the faculty in university bodies and other professional associations is encouraged.
- Welfare measures are provided for the staff and faculty
- The performance of a faculty member is assessed through feedback from the stakeholders, Tutor-Ward cell and also from the Head of the Department.
- Performance of office staff is assessed by the Principal with the Office Superintendent.

6.3.7 Faculty and Staff recruitments

Faculty and staff are recruited in accordance with the University and/or Government-approved procedures and their salary is also paid according to Government rules. Good performers are retained and they receive annual increments in salary as per Government rules. As and when required, according to workload, ad hoc/part-time faculty is recruited.

6.3.8 Industry Interaction / Collaboration

- Interaction is established through Training and Placement Cell.
- Feedback is gained from such interactions regarding industry-relevant courses.
- Regular placement drives on the campus provide more job opportunities.
- Linkages have been established with industries.

6.3.9 Admission of Students

- The Admission Committee ensures transparency in the admission process.
- Provision to support for computational access during admission to rural students for filling forms.
- An annually updated college prospectus of the institution is provided.
- Students are admitted strictly according to University/State Government rules and on merit basis.
- Admissions to courses like MBA and MCA are done through the Common Admissions Programmes conducted by the Directorate of Education, Government of Maharashtra.
- The admission of students is made as per government norms. The State Government has prescribed a stipulated quota for different sections of students from disadvantaged communities viz., SC, ST, VJ / NT and OBC. This is taken into consideration during admissions.

Information regarding the quota, scholarships, free-ships and concessions for economically backward classes is included in the prospectus. Preference is given to sports personnel wherever possible.

6.4 Welfare schemes for

Teaching	Loans, Medical Allowance, LTC, GIS
Non-teaching	Loans, Medical Allowance, LTC, GIS
Students	Freeships, Scholarships, EBC, PTC, STC, Meritorious Minority Students Scholarship, Students' Welfare Fund, Teacher-sponsored Cash Prizes

6.5 Total corpus fund generated 4450.00

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	√	Joint Director, HE, University Committees for recognition of laboratories	√	Principal & Academic Audit Committee

6.8 Does the University/ Autonomous College declare results within 30 days? NA

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The institution is affiliated to Sant Gadge Baba University, Amravati and follows its rules and regulations regarding Examination Reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Meetings are held twice a year to collect relevant information by the association. The members of the association interact with students to inspire and motivate them and provide career counseling. Alumni also assist the institution, faculty and students in different capacities. Valuable feedback regarding all aspects of the institutional processes is also gained from Alumni.

6.12 Activities and support from the Parent – Teacher Association

- The Parent-Teacher meetings are held twice a year
- Feedback is gained from the parents of the wards.
- They are informed about their academic performance of the ward.
- The parents and teachers can discuss problems of the ward either through such meetings or by paying visits to their houses.

6.13 Development programmes for support staff

- Proficiency in computer programming,
- Providing better infrastructural facilities.
- Organizing guest lectures on work culture and work ethics.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree Plantation in Campus
- Rainwater Harvesting
- Vermi-composting unit
- Regular cleaning and maintenance of surroundings
- Care and maintenance of Gardens in campus

Criterion – VII**7. Innovations and Best Practices****7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

- Development of a museum on the campus.
- Use of advanced e-learning resources.
- Specialized coaching for NET/SET, JRF and similar examinations.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Parent- Teacher meets were organized by the Parent-Teacher Association/ Tutor-Ward Cell twice in a year
- Teachers made visits to the houses of wards, twice in a year (in the month of October & January)
- Coaching classes were conducted under the Remedial Coaching Cell for the students belonged to reserve categories & slow learners
- 07 students topped the merit list; total 21 students secured ranks in university merit list; 04 Gold and 01 Silver Medal
- 13 activities including Health Check Up Camp & women's related activities were conducted under **PWSC**
- Guest lectures were organized by various departments under various clubs
- Workshop was conducted by Examination Committee to overview of goals of programme, operational strategies, its review & evaluation process and its findings
- Cultural club was established to motivate & all round development of students
- 05 seminars and workshops were organized
- 09 students cleared NET/SET/GATE examinations and 02 students qualified JAM
- 117 students were placed in various reputed national and multi-national companies through campus placement activities
- 37 students were honoured with the colours in University level sports and cultural activities
- 12 sport persons were awarded with medals in games and sports at the state and national level competitions
- College Drama Team was qualified for state level "Purushottam Karandak" (One Act Play Competition held at Pune)
- 35 students participated at the university level Youth Festival and 27 students took part in co-curricular activities held at various levels
- 02 faculty members and 17 research students were awarded with Doctoral Degree
- 03 faculty members published 06 text books based on university curriculum, 70 research papers were published in various journals and 33 research papers were published in conference proceedings.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Inculcating a Value System among the students through co-curricular and extra-curricular activities
- Proactive and Significant Role in Designing the Curriculum

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Organization of a rally for sensitization on ecological issues.
- Tree Plantation drive was undertaken by the NSS volunteers.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths

- Centrally located campus
- Girls' hostel with a capacity of 300
- Accredited with Grade – A (CGPA of 3.26-highest in the University)
- Honoured by UGC as College with “Potential for Excellence”
- Leading college in the region with visionary leadership

Weakness

- Limited consultancy services
- A few number of Patents and publications with a high impact factor
- International publications need to be increased

Challenges

- Strengthening of placement opportunities
- Seeking autonomous status
- Soft-skills enhancement of students

Opportunities

- Addition of PG programs in certain faculties
- Expansion of ICT-based network
- Linkages and Collaborations with institutions of high academic standing

8.Plans of institution for next year

- To start a State-level Elocution Competition in the college
- To organize a workshop on Disaster Management
- To strengthen Training and Placement activity by fostering Industry-Institute – Interaction
- To encourage the students to participate in the Soft skills and cultural competitions at the higher levels such as debates, quiz, elocution, essay writing etc
- To promote students' participation at University, State, National and International levels
- To gear up research activities.
- To encourage PG students to prepare for competitive examinations
- To promote research publications by the faculty
- To organize guest lectures, seminars, co-curricular and extra-curricular activities
- To encourage faculty for professional development
- To implement the Tutor-Ward system effectively
- To promote value-based activities through subject societies and clubs
- To promote student-centric activities
- To promote gender sensitization through PWSC
- To organize tournaments between students and teachers in order to establish a rapport between them
- To construct a Pantry and a Toilet block adjacent to the administrative section in the main building
- To extend the parking lots for students' vehicles
- To construct new roads on the campus
- To construct a new building for PG courses operating under AICTE.

Regular Features/ ongoing Activities on campus

- Tutor –Ward Cell
- Training & Placement Cell
- NCC, NSS with Residential Camp
- Remedial Coaching
- Observation of Birth & Death Anniversaries of great personalities
- Subject-wise societies and regular programmes undertaken
- Guest Lectures
- Excursions, Industrial Tours
- Pratibha Women Studies Centre
- Seminar, Assignments, Presentations, unit tests, Term End Exams
- Inter-faculty Cultural competitions (Debate, Quiz, Elocution, dance, drama etc)Curricular, Co-curricular, extra-curricular activities
- Sports competitions, Felicitation of students & Staff for special achievements

- Participation of students in Competitions held at various levels (Youth Festival, Avishkar)
- Extension & Social Outreach activities.

Dr. R. M. Patil

Dr. F. C. Raghuwanshi

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

List of Annexure

- 1. Annexure I: Academic Calendar of the year**
- 2. Annexure II: Analysis of the Feedback**
- 3. Annexure III: Two Best Practices of the Institution**

Annexure I**Academic Calendar (Session 2014-15)****A) General Address by the Principal – 1st Week of July****B) Meetings of the Local Managing Committee**

Meeting 1: Last week of September, Meeting 2: First week of March

C) Meetings of IQAC: 1st Week of July, 1st Week of October, 1st Week of January & 1st Week of April

D) Departmental Meetings

Meeting1: 21st to 30th June, Meeting 2: 10th to 15 September, Meeting 3: 2nd week of April

E) Inauguration of Various Societies – 6th September to 12th September
(Within a week after the last date of admission)

F) Meetings with Principal & HOD

Meeting 1: 1st Week of July, Meeting 2 : 1st week of December

G) Meetings of Staff Council

Meeting 1 : 2nd Week of July

Meeting 2 : 1st Week prior to closing of 1st Session

Meeting 3 : Last week of 2nd Session

H) Grievance Cell- Dates decided as per requirement

I) Future Planning and Corrective Measures - 10 Days after the Diwali vacations.

J) Exam. Schedule 2015-16**(B) Semester Pattern****(A) Annual Pattern****UG - Sem.-I**

Unit Test: 1st Week of August

Assignment: 4th Week of January

Unit Test: 1st Week of January

Class Test : 4th Week of February

UG - Sem.-III

Home assignment I: 3rd Week of August

Class Test : 4th Week of September

Home assignment II: 2nd Week of January
Week of October

Seminar on every subject- 1st – 31st December

UG - Sem.-IV

First Term Exam 24th to 30th October

Class Test : 2nd Week of February

Second Term Exam. – 14th Feb. to 28th February
Week of March

UG - Sem.-II

Assignment: 4th Week of August

Class Test: 4th Week of September

UG - Sem.-V

Project : 4th Week of July

Seminar/ GD / Industrial Tour etc.: 1st

UG - Sem.-VI

Project : 2nd Week of January

Seminar / GD / Industrial Tour etc. : 1st

Note : For rest of the committees at least **two** meetings during whole academic session are scheduled.

Annexure II**Analysis of Feedback from Students and Parents**

The feedback for the year 2014-15 was analysed and the observations have been stated below.

The continuous analysis of the teaching and learning process with the help of students' and parents' feedback facilitates the teachers and the college to improve the knowledge, skills and the quality of the education. The college periodically solicits feedback from students of all the courses and from the parents, regarding teachers, college and the office staff. Feedback based on seventeen broad factors, was taken for the year 2014-15 to acquaint with the opinion of the students regarding teachers, college campus, infrastructural facilities, college atmosphere, quality of teaching staff and the position of the college in the region.

- 1) Regarding the syllabus of each course:
93% of the students were of the opinion that the syllabus of each course was adequate and challenging.
- 2) Background for benefiting from the course:
86% of the students were of the opinion that the background for benefiting from the course was adequate.
- 3) Course easy or difficult?
100% of the students were of the opinion that the course was easy and manageable.
- 4) Syllabus covered in class:
50% students were of the opinion that 100% of the syllabus was covered in the class. Whilst, 29% students say 70-85% syllabi was covered.
- 5) Students' opinion regarding Library material and facilities for the course:
89% students were of the opinion that the library material and facilities for the course are adequate and more than adequate.
- 6) Extent of ability to get material for prescribed readings:
60% students were of the opinion that they could get material for prescribed readings easily. 34% said they find difficult to get the material for prescribed readings.
- 7) Teacher's preparation for the classes:
100% students were of the opinion that the teacher was thoroughly prepared for the classes.
- 8) Teacher's ability to communicate:
82% students were of the opinion that the teacher's ability to communicate was always effective.
- 9) Teacher's encouragement of student participation in class:
84% students were of the opinion that the teachers encourage student participation in the class.

- 10) Method used by the teacher for above:
89% students expressed their views that teachers always encourage students to raise questions and get involved in discussion in class.
- 11) Teacher's helpfulness in advising:
89% students from all faculties were of the opinion that teachers are very helpful in advising them to generate interest in the subject.
- 12) Teacher's approach:
66% students said that the teacher's approach is always courteous.
- 13) Internal assessment:
76% students from all faculties were of the opinion that internal assessment was always fair.
- 14) Effect of Internal Assessment on course grade:
95% students from all faculties said that internal assessment is helpful for improvement.
- 15) Frequency of feedback on performance by teachers:
99% students were of the opinion that feedback on performance was provided regularly and with helpful comments.
- 16) Discussion of assignments with students:
55% students were of the opinion that assignments were discussed fully and 21% said that assignments were discussed partly.
- 17) Providing a course contributory lecture at the beginning:
84% students from all faculties said that course contributory lectures were provided at the beginning.
- 18) If you have other comments to offer on the course and suggestions for the teacher you may do (so in the space given below or on a separate sheet.)

From the above questionnaire, it could be seen that:

1. Teachers motivate students to participate in various curricular, co-curricular and extra-curricular activities.
2. Teachers help students coming from weaker sections of the society.
3. Students have understood the subject better due to the efforts of the teachers.
4. Teachers complete the syllabus prescribed for the academic year.
5. Teachers try to generate interest in students.
6. Teachers create new ideas and increase the creativity of students.
7. There is always interaction between students and teachers so that students can freely raise questions or doubts.

Suggestions:

- i) High speed Wi-Fi be provided
- ii) More books should be issued for longer duration.
- iii) Night reading facility and extended parking lot be developed
- iv) Degrees in B.Com. honours and M.Com. should be introduced.
- v) Good canteen facility be provided.
- vi) Soft skills development programs be conducted

Feedback from Alumni (2014-2015)

A meeting of Alumni Association was organized on 10th August 2014. The meeting was presided over by Hon'ble Principal Dr. F. C. Raghuwanshi and attended by 75 members of the Association. The members deliberated on various issues and made the following suggestions in the interest of the institution.

1. The college should think of starting M.Sc. in Computer Science.
2. The college website may be made more functional and updated.
3. Former students who have achieved some level of eminence may be invited for career counselling.
4. Past students may approach for enhancing placement activity.

A second meeting was organized on 15th Feb. 2015. The meeting was presided over by Hon'ble Principal Dr. F. C. Raghuwanshi and attended by 70 members of the Association. The members deliberated on various issues and made the following suggestions in the interest of the institution.

1. The college should think of starting M.A. in English.
2. Former students who have achieved some level of eminence may be invited for career counselling.
3. Past students may be approached for enhancing placement activity.
4. Timely updation and expansion of the alumni association is made on the regular basis.
5. It has been decided that the participation of all the teachers be sought in the exercise of continuous updating of the Alumni Association.

Annexure-III: Best Practices

Best Practice I: Inculcating a Value System among the students through co-curricular and extra-curricular activities

1. Title of the Practice: “Inculcation of Values through co-curricular and extra-curricular activities”.

2. Goals: The institution firmly believes that co-curricular and extra-curricular activities actually complement the curricular activities and groom the students in the “Art of living and working together.” The institution through its conscious efforts guides the students through the true and practical learning experiences.

A Chinese proverb very aptly states, “**Teach me, and I will forget. Show me, and I might remember. Involve me, and I will never forget.**” To a very great extent, the theoretical knowledge is enhanced when co-curricular and extra-curricular activities, related to the content taught, are simultaneously organized. Intellectual development of the personality is achieved to a great extent, in the classroom itself. But, the aesthetic development like character building, spiritual and moral values, physical growth, creativity and many more are backed up by co-curricular and extra-curricular activities only. Such activities also facilitate coordination, adjustment, and speech fluency, extempore and debating skills amongst students. It teaches the students to stand up for their rights. The institution believes that Co-curricular and extra-curricular activities render a number of values like: Educational value, Psychological Values, Development of Social Values, Development of Civic Values, Physical Development Values, Recreational Values, and Cultural Values.

3. The Context: In the 21st century, the pure academic type of education that students are introduced to, is steadily paving way to a whole new type of education with a special focus to incorporate three major genres of education: reasoning, psychomotor and emotional learning.

Education is a pretty broad concept that surpasses the four walls of a classroom. The core aim of education is to foster all round development of a child. All round development essentially means intellectual, physical, moral, sensible and social development. All round development can be achieved only through education. Education plays a fundamental role in the making of a man and his development as a culturally well-developed social being. To fulfill these objectives, there is a prime need of striking a balance between syllabus, curriculum, books and also co-curricular activities beyond that.

4. The Practice:

The institution organizes various co-curricular activities like seminars, debates, elocution, essay writing, PPT competition, poetry recitation, quiz competitions etc. The institution also organizes various extra-curricular activities like games and sports, activities under the aegis of NCC and NSS such as tree plantation, birth and death Anniversaries of national heroes, rallies, ecological concerns, contemporary social issues etc.

5. Evidence of Success: Some of the major benefits that have been accrued from such practices are as follows:

- **Overall Personality Development:**

It helped to enhance the all-round personality of the students to strongly face the turbulent road of the future. Experiences and appreciation gained through these activities have assisted the students during internships and on getting employed in organizations.

- **Strengthened Self Confidence:**

The goal of co-curricular activities is to give better fitness to students and inculcate a sense of sportsmanship, competitive spirit, leadership, meticulousness, cooperation, and team spirit. The hidden motive behind all this is to develop self-confidence and to learn to trust the team.

- **Developed Specialized Skills:**

Co-curricular and extra-curricular activities have helped hone the talents of the young minds and have given them an opportunity to develop their specialized skills. Competitions that are organized have created a competitive environment and helped them work towards the objective of creating a better society.

- **Improved Academic Performance:**

Our experience from the past observations has shown that students pursuing their hobbies have achieved good results in their studies too. Their academic performance goes up as they learn to balance their co-curricular activities with their academic pursuits. They also better understand on how to manage their time efficiently and also increases their interest in the institution. Such activities like participation in debates, drama, music, sports, etc. help in achieving the bigger purpose of achieving better education.

- **Sense of Responsibility:**

It has been observed that the students who take part in such activities have developed a greater sense of responsibility over a period of time.

- **Exposure to New Activities:**

Students are introduced to a whole new horizon of activities that gives them a better insight and lets them choose what they enjoy and what they wish to learn. It broadens new horizons for them. These activities stimulate playing, painting, acting, dancing, singing and speaking skills in students.

6. Problems Encountered and Resources Required:

The infrastructural facilities like Seminar hall, AV theatre, classrooms etc. are regularly made use of in order to organize the said activities. Also, adequate financial support is given by the college.

7. Notes (Optional): Nil

8. Contact Details:-

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Best Practice II: Proactive and Significant Role in Designing the Curriculum

1. Title of the Practice: Proactive and Significant Role in Designing and Developing Curriculum. Teachers have played proactive role in identifying the latest developments in respective fields, changing needs of the society, the market requirements and the employment generating potential of various programmes. The College being a leading institute, teachers have provided appreciable inputs in many ways in this process.

2. Goal: The aim of this practice is to involve and integrate more teachers in design and development of curricula of University prescribed curriculum.

3. The Context: This Best Practice is being followed by the College teachers for several years. Designing the curriculum and restructuring it, is although the responsibility of the University, but our college teachers have provided valuable inputs to the process. The faculty represents various Boards of Studies at SGBAU, Amravati. Out of which, 13 are members of BOS, 2 are Chairmen of BOS in Botany and Physics. Also, 2 of them are Deans of the faculties and 4 are the members of BOE of the university. Such substantial participation of the faculty members has been instrumental in bringing about the changes in the syllabi keeping pace with the current trends in higher education.

4. The Practice: The teachers have Informal discussions with students, alumni and parents regarding the present scenario of Higher education in the country and relate it with the topics/ chapters/ content taught in the present curricula. After this, they ask for an informal feedback, on what more value addition could have been possible in the curriculum. Accordingly, suggestions from peers, employers / industry and community are also considered. These feedbacks are passed on to the concerned Board of Studies through the workshops organized on curriculum revision. The feedback regarding the syllabi and any necessity for revision is gathered from teachers of the respective subjects. This, in turn, is communicated to the members of the Board of Studies of the universities. In case of most subjects, there is direct representation of at least one of the college teachers, on the Board of Studies / curriculum revision committee, which makes the job easy. Meetings with peers from other colleges, special workshops for syllabus revision provide necessary opportunities for obtaining feedback. The College took lead to organize syllabus revision workshops at University level in the present Curriculum revision exercise. Teachers also participate in syllabus revision workshops arranged by other institutes. Organization of university level syllabus revision workshops has been a regular feature of the College. At the same time, teachers also participate in curriculum revision workshops organized by other colleges and institutes as well. Suggesting market-responsive programmes and career-oriented courses to the university for curriculum updates is also been practiced. The need for curriculum revision is assessed from academic peers through subject association activities, interaction with visiting faculty, academic gatherings like workshops, seminars and refresher courses, and Board of Studies meetings.

5. Evidence of Success: The success measured is in terms of proactive participation of College Teachers and the quality of feedback provided in the curriculum development and its implementation.

6. Problems Encountered and Resources Required: There were very few problems encountered and so could be managed easily. Physical facilities in the form of Seminar/ Audio-Visual Halls and ICT support is provided by the College. Local hospitality is also provided and arrangements are done at departmental level.

7. Notes (Optional): Nil

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